

ASIAN UNIVERSITY OF BANGLADESH
APPLICATION FORM FOR INTERNSHIP

Date: _____

The Director, Students' Affairs

Subject: Prayer for placement on Internship.

Sir,

I beg to inform that I have already completed all of my offered courses ofprogram. Now I want to undergo my internship training and need a reference from you in this regard. I hereby furnish my following particulars together with 2 copies of my CV/Bio-data, 2 copies of transcript and 2 copies of passport size photograph for this purpose.

a. Name (Capital Letter)

b. Father's Name (Capital Letter)

c. ID No.

d. Program

e. Batch

f. Campus

g. CGPA (upto date)

h. Field of Internship / Major

i. Contact No.

j. Name and address of the
Organization offering internship

k. Clearance of Accounts Dept.

:

l. Clearance of Library

:

m. Permission of the Dean, School of Business /:
Head of the Department of Business Administration

I pray and hope that your honor would be kind enough to arrange my internship accordingly.

Signature _____